

PROTOCOLS FOR A CONFIRMED COVID-19 STUDENT

In accordance with ROP Policy 700.118, Epidemic & Pandemic Plan & Protocol, the following are identified steps necessary when a student has a confirmed COVID-19 test and remains on an ROP campus.

MEDICAL ISOLATION

- Student shall immediately be placed in isolation
- Student shall remain isolated until the nurse or physician verifies the following:
 - No fever of 100.4 or higher for 72hrs without fever reducing medication, and
 - 24hrs with no other symptoms, such as coughing or sneezing, and
 - It has been at least 7 days since first symptoms appeared
- Student(s) shall wear a mask anytime a staff member is in the room
- Student(s) shall wear a mask if it is necessary for them to exit the room (i.e.-use restroom) and the student must maintain 6ft distance from others
- Best practice is that students nor their roommates shall have contact with or interact with any other students while in isolation
- Staff shall conduct a visual safety check on the student(s) every 15 minutes and document their check on an **Observation Log**; completed forms shall be stored on the cottage until the student has been released from medical isolation
- Staff shall check student symptoms every 2 – 4 hours and document on the **Medical Isolation Student Symptom Log**; completed forms shall be stored on the cottage until the student has been released from medical isolation
- Staff shall only provide fever reducing medication at the direction of a physician
- Staff shall wear Personal Protective Equipment, as outlined below, when inside medical isolation, providing care within 6ft of the student

BEFORE ENTERING MEDICAL ISOLATION	BEFORE EXITING MEDICAL ISOLATION
<ul style="list-style-type: none"> • Ensure Student has MASK ON • Perform Handwashing • Apply Gown, when available, FIRST • Apply Mask, SECOND • Apply Eye Protection, when available, THIRD • Apply Gloves, LAST 	<ul style="list-style-type: none"> • Remove Gown & Gloves, FIRST • Remove Eye Protection, SECOND • Remove Mask, LAST • Discard items BEFORE exiting room • Perform Handwashing

- Staff shall disinfect medical isolation twice daily and shall disinfect the restroom immediately after each
- Staff shall ensure clothes and linens are laundered daily; personal protective equipment shall be utilized when handling infected student's clothes and linens
- Staff shall disinfect all surfaces the student touches, immediately after contact
- Staff shall not discontinue medical isolation without physician authorization

PROTOCOLS FOR A CONFIRMED COVID-19 STUDENT

NOTIFICATIONS

- Regional Executive Director shall be notified by phone or in person immediately when a student receives a positive COVID-19 test.
- Executive Director shall notify Lawrence Howell or Amy Ast who will immediately notify Dr. Adler of the confirmed case.
- Mr. Howell or Ms. Ast will schedule a consultation between Dr. Adler and site personnel (i.e.-Program Director, nurse, contracted physician/APRN, etc.) no later than 24hrs from notification of the positive test; Regional Medical Task Force member shall also be invited.
- Program Director or designee shall be prepared to share the following information with Dr. Adler during the consultation:
 - Name, type, and location of facility
 - Name of student
 - Student's DOB
 - Student's DOA
 - Date first symptoms were identified
 - Current symptoms being exhibited
 - Identification of any other positive COVID-19 staff or students from same cottage or campus
 - Identification of any staff or students currently exhibiting symptoms
 - Identification of visitors, staff, or students who may have been in contact with infected student within seven days of signs or symptoms
- State and County Health Departments shall be notified per issued guidelines
- Placing Agency, Regulatory Body and all Licensing Agencies shall be notified by phone or in writing when a student is being tested for COVID-19 and then notified within 2hrs of learning of positive test results
- Parent(s) or Legal Guardians shall be notified by phone as soon as possible but no later than one (1) business day of learning of a student's positive test results.

DOCUMENTATION

- Develop an Incident Summary and Action Plan, placing Agency may expect this to be completed on their designated form
- Collect copies of documentation for the Health Department and placing agency, to include:
 - ROP Policy 700.118, Epidemic and Pandemic Plan and Protocol
 - ROP Operational Best Practices
 - List of visitors, staff, or students who may have been in contact with infected student within seven days of signs or symptoms